



Computer Use Policy

The Fruitport District Library (FDL) provides access to computers, including the internet and other electronic resources, in support of its mission. The library has installed a filter that excludes “sexually oriented” and “extreme violence” materials. Users may chose unfiltered access, but all patrons using computers at the FDL must read and adhere to the following rules for computer use. Violators will be required to terminate their computer session and may lose their internet privileges, computer privileges, and or their library privileges. The FDL provided minimal support on its application software and encourages patrons to use our resources, including tutorials, guides, and classes.

1. **Be considerate of each other. Profane, obscene or injurious language, text or grafics that are purposely directly at another person, or purposely displayed for public view, will not be tolerated. Material brought up on any access computer at any of our libraries are considered on display for public viewing.**
2. **You must adhere to Federal, State and Local laws, governing the content, transmission, and dissemination of information. The FDL enforces MCL 397.606 (Sec 6) of the Library Privacy Act. Therefore, the library does not allow anyone using a computer on library premises to view matter that is obscene or material that is sexually explicate and harmful to minors, because a minor could view it. Persons who do not comply with this rule will lose their internet privileges and may lose any or all other library privileges.**
3. **The Copyright Law of the United States (Title 17 US Code) governs the duplication of copyrighted software and other electronic materials. The person using the equipment for coping is liable for any infringement.**
4. **It is the responsibility of parents, guardians, or others responsible for children to determine what is appropriate for the minor child in their care. Parents of minor children must assume responsibility of their children’s use of the internet through the libraries connection (including use of email, chatrooms, and other forms of electronic communications). The libraries privacy policy extends to cover personal information about minors and other patrons. The library does not provide unauthorized information about minor’s or any age group’s use of the internet. Parents or guardians assume all responsibility for any personal information provided by minors in their care. The library staff cannot and will not act in local parentis.**
5. **Only currently installed software may be used on library computers.**
6. **Close all applications at the end of your session.**
7. **Hacking, attempts at hacking, configuration changes or attempts, in software modification or attempts are prohibited and will result in the loss of library privileges.**
8. **There is a limit of one person per computer (unless approved by staff). Patrons must not engage in loud or boisterous conduct.**
9. **You must pay for all pages printed. If you have any questions about printing, ask for assistance.**
10. **Using another person’s library card, internet user password, or signature may result in loss of computer use privileges. You are allotted a specified amount of computer time each day, and you are limited to that time period. Use of multiple library cards and/or internet user numbers is forbidden.**



11. Your allotted computer time counts even when you are sharing your computer with someone else.
12. All computers and printers are turned off fifteen minutes (15) before the library closes.

Disclaimer: The FDL does not censor access to material nor protect users from controversial information. Parents of minor children must assume responsibility for their children's use of the internet through the library's connection. The library does not control the availability of information links, which often change often and unpredictable. Not all sources on the internet provide accurate, complete or current information. Users need to be good information consumers, questioning the validity of the information. Also, the library assumes no responsibility for any damages, direct or indirect, arising from use of WWW server or from its connections to other internet services through our service provider. The library director has authority to address all issues not included in this policy and will report those issues to the FDL Board.

CERTIFICATION OF COMPUTER USE POLICY ADOPTION

We, the undersigned duly qualified Secretary and President of Fruitport District Library Board, Muskegon County, Michigan do hereby certify that the foregoing is a true and complete policy duly adopted by the Library Board of Trustees of the Fruitport District Library, County of Muskegon, Michigan at a regular meeting held on March 1, 2017 at 7:00PM prevailing Eastern Time and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976.

We further certify that the following Members were present at said meeting: President Rose Dillon, Secretary Mary Weimer, Treasurer Lorri Essenberg, Trustee Laura Oldt, Trustee Joshua Datte, and Trustee Chuck Koon.

And that the following Members were absent: Donna Pope

A vote on the foregoing policy was as follows:

Ayes: Rose J. Dillon, Mary Weimer, Lorri Essenberg, Donna Pope, Laura Oldt, Joshua Datte, Chuck Koon.

Nayes: None

Policy Adoption Declared: March 1, 2017

Mary Weimer, Secretary

Rose Dillon, President